

Hello Phoenix Students, Parents and/or Guardians,

Welcome to the 2022-2023 school year at Phoenix High School! We are excited to have you enrolled with us at Phoenix and are looking forward to a successful school year! We would like to remind everyone that daily attendance to school is required, and it's also one of the most important habits students should develop in order to achieve their goal of graduating. We ask that any student struggling with coming to school to please reach out to their teacher, counselor or administrator. Phoenix High School is here to support our students in their educational journey.

We ask that you read through this letter carefully as it contains information about getting started with school.

Phoenix will host an **open house** for all students (grades 9-12) enrolled at the main Phoenix campus on Wednesday, August 3rd. Students are invited to attend between 9:00 AM – 12:00 PM. This is a time for students to come walk their schedule and meet their teachers to help them feel well prepared for beginning of school.

Students enrolled at the Sugarloaf campus will attend one of two **orientation** sessions:

- Returning Sugarloaf students at 8:30 AM.
- New students to Sugarloaf at 10:30 AM.

These orientations will take place at the Sugarloaf Mills campus.

After open house/orientation, students should plan to log in to eClass to complete the first day of school assignment in each class. All students should be able to see their class schedules in the student portal. If you have trouble accessing your schedule through the portal, you may also look up your schedule at this link using your GCPS student ID number: [Look Up My Schedule](#).

Regarding student eCLASS passwords: All student passwords were reset by GCPS on July 25, 2022. To access the student portal, your student will be required to type their numeric birthday in the password field using two digits for their birth month, two digits for their birthday, and four digits for their birth year. For example, if your student's birth occurred on June 9, 2015, their reset password would be 06092015.

Students at Phoenix will be required to change their password immediately after the first successful login to the student portal. This can not be done through StudentVue. Students must access their MyeClass through a browser to complete this task. This can be done on mobile devices or Chromebook, laptops, etc.

Starting Thursday, August 4, all students should be in school for our first day of classes. Please see the information below for exact details about this week’s schedule for your student at Phoenix.

DATE	MAIN CAMPUS STUDENTS	SUGARLOAF CAMPUS STUDENTS
Wednesday, August 3	<p style="text-align: center;">Open House: 9:00 AM – 12:00 PM All Grade Levels*</p> <p style="text-align: center;">First Day of School Assignment <i>(check your teacher’s eCLASS page)</i></p> <p style="text-align: center;"><i>*Seventh Period Students are welcome to meet their teachers from 3PM – 5PM</i></p>	<p style="text-align: center;">Orientation: 8:30 AM – Returning Sugarloaf Students 10:30 AM – New Sugarloaf Students All Grade Levels</p> <p style="text-align: center;">First Day of School Assignment <i>(check your teacher’s eClass page)</i></p>
Thursday, August 4	<p style="text-align: center;">First Day of Class All Grade Levels</p>	<p style="text-align: center;">First Day of Class All Grade Levels</p>
Friday, August 5	<p style="text-align: center;">School in Session All Grade Levels</p>	<p style="text-align: center;">School in Session All Grade Levels</p>

Lastly, we encourage you to take care of the following items during the first few days of school.

1. Set up your MyPaymentsPlus account if you do not already have one at the following link: [MyPaymentsPlus Information](#)
2. Complete the Free and Reduced Lunch Form. This has to be renewed this year at the following site: [Free and Reduced Lunch Form Information](#)
3. Parents should set up access to the Parent Portal in order to check their student’s academic progress. This form must be turned in to the front office of the school once completed. [Parent Portal Form](#)
4. Review the [Phoenix bell schedule](#) and the [Phoenix school calendar](#) on the Phoenix website.

We’re looking forward to a great year!

Phoenix High School Administration